

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX

07851 956078 **E-mail:** clerk@burghclerepc.com

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on
Monday 6th September 2021 at 7pm to be held in the Portal Hall Club Room**

A G E N D A

1. Apologies

2. Declaration of members' interests for this meeting

To be submitted to the Clerk prior to the meeting

3. Confirm minutes of the meeting held on 5th July 2021

To be circulated prior to the meeting

4. Review progress of actions from meeting held on 5th July 2021

As given at end of agenda

5. To note minutes of Pinder Recreation Trust meeting held 7th June 2021

To be circulated and accepted as a report to this meeting.

6. Police Matters:

- *PCSO Joshua Revett from the Neighbourhood Policing Team will be in attendance to provide an overview of the team's work and answer questions.*
- *Proposed consultation on the formation of a Police and Crime plan for Hampshire and Isle of Wight.*

7. County councillor report

8. Borough councillor report

9. Parishioners' open time*

10. Councillor Vacancy

Proposal that Helen Brierley be co-opted to fill the Parish Councillor vacancy.

11. Chairman's comments

To be circulated prior to the meeting

12. Planning applications received since 5th July 2021:

To discuss:

- 21/02457/FUL 26 Breachfield Burghclere RG20 9HY
Change of use of open, access and driveway to provide off-road parking spaces to front of 26 Breachfield.

Response due by 10th September

To note applications requiring consideration before 6th September:

- 21/02224/PIP Land At Oak View Yeomans Lane Newtown
Application for Permission in Principle for the erection of a single dwelling

Response: Considered by Working Group in consultation with Cllrs, no substantive objections.

- 21/01952/HSE Periwinkle Cottage 9 West Street Burghclere RG20 9LD
Erection of part two storey, part single storey side and rear extensions and detached garage/store, following demolition of existing

Response: Considered by Working Group in consultation with Cllrs, response submitted to express concern about the manner in which it is being undertaken, together with the style and the size proposed.

- T/00317/21/TPO 3 Sandham Gardens Burghclere Newbury Hampshire RG20 9AW
T6 Oak: prune. T7 Oak; prune. T8 Oak: fell.

Response: Considered by Working Group in consultation with Cllr Morton (Tree Officer), no substantive objections.

- 21/02351/RET The Maltings Broken Way Adbury Holt Newtown RG20 9BN
Replacing the existing old septic four tank system for a new treatment plant and raised mound soakaway

Response: Considered by Working Group – no response required.

- 21/02074/HSE 1 Stembridge Close Burghclere RG20 9AL
Double garage conversion into a 1.5 storey, 1 bedroom annexe with link access from existing habitable dwelling.

Response: Considered by Working Group in consultation with Cllrs, response submitted to express concerns as outlined below:

- the site is not allocated for housing and as the quota is met the proposal is not justified;
- it runs counter to policies contained in B&DBC Parking SPD.
- We do not consider the site has sufficient amenity space;
- We remain concerned that parking facilities are cramped, inadequate and would lead to parking on the main thoroughfare.

Decisions reached by B&DBC since previous meeting:

- 21/01771/HSE 3 Stembridge Close Burghclere RG20 9AL
Erection of single a storey rear extension

Decision: Granted

- 21/01673/HSE Earlstone Cottage Burghclere Road Earlstone Common
Burghclere RG20 9HN

Erection of part two-storey, part single-storey extension, replacement windows and associated landscaping

Decision: Granted

To note:

Planning Applications received for consultation after the meeting agenda has been published may also be considered.

13. Planning update

To be circulated prior to meeting, including:

14. Road matters

15. Footpaths report

To be circulated prior to the meeting

16. Playground Project/S106 funding

To review progress.

17. Hampshire 2050 Climate Change

For discussion

18. Website/IT update – to include fibre network scheme

- *Parish*
- *Pinder*

19. Lengthsman Visit

Agree tasks for next scheduled visit on Thursday 23rd September 2021

20. Documents for review and agreement

Existing to be reviewed:

- *Grant Application Policy*

New drafts for approval:

- *Health & Safety*
- *Equality & Diversity*
- *Publication Scheme*

21. Receive and consider Grant Applications

Any submitted to be circulated prior to the meeting.

22. Accounts

- *To review and approve monthly payments and bank reconciliation*
- *To review budget/actual to date.*

23. Clerk's report

To be circulated prior to the meeting, including correspondence received.

24. Future meetings

Monday 4th October 2021 – 7pm.

Actions from July meeting

Item No:	Action	Due by	Progress	Owner
53	Upload approved June meeting minutes to website		Actioned	Clerk
54	Invite Community Safety Patrol Officer to speak at a future meeting		Actioned	Clerk
61	Submit response to planning application 21/01673/HSE and 21/01774/ROC	9 th July	Actioned	Clerk
54	Amend booking form on website			Cllr Crowley
54	Send suitable dates to Cllrs Carrow or Crowley re meeting to set up email address			Cllr Collins
54	Set up Parish Facebook noticeboard page.		Actioned	Clerk
57	Share Cllr Carr's contact details		Actioned	Clerk

59	Undertake necessary actions re appointment of Cllr Collins to Earlstone Common Management Committee		Actioned	Clerk
61	Submit response to planning application 21/01673/HSE and 21/01774/ROC	9th July	Actioned	Clerk
64	Investigate and take action if required: <ul style="list-style-type: none"> • Fly-tipping in Ox Drove • Overgrown hedges 		Actioned	Cllrs Carrow/ Morton & Clerk
67	Add Parish Online to September Agenda		To be deferred	Clerk
68	Complete Lengthsman schedule and obtain date		Actioned	Clerk
71	Process BACS payments		Actioned	Cllr Carrow
71	Update NBS signatories			Cllr Carrow

Public or Press are welcome to attend, however it may be necessary to limit numbers and encourage mask wearing in order to comply with Covid-19 requirements.

Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – clerk@burghclerepc.com.

The meeting minutes will be published on the parish website – www.burghclerepc.co.uk.

Jacqui Letsome, Clerk – 1st September 2021