

# **BURGHCLERE PARISH COUNCIL**

**Clerk:** Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX  
07851 956078 **E-mail:** [clerk@burghclerepc.com](mailto:clerk@burghclerepc.com)

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on  
Monday 6<sup>th</sup> December 2021 at 7pm to be held in the Portal Hall Club Room**

## **A G E N D A**

**1. Apologies**

**2. Declaration of members' interests for this meeting**

*To be submitted to the Clerk prior to the meeting*

**3. Confirm minutes of the meeting held on 1<sup>st</sup> November 2021**

*To be circulated prior to the meeting*

**4. Review progress of actions from meeting held on 1<sup>st</sup> November 2021**

*As given at end of agenda*

**5. To note minutes of Pinder Recreation Trust meeting held 4<sup>th</sup> October 2021**

*To be circulated and accepted as a report to this meeting.*

**6. County councillor report**

**7. Borough councillor report**

**8. Sports Club Report**

- *To receive and note report.*
- *Representative of the Sports Club may be in attendance for further discussion.*

**9. Parishioners' open time\***

**10. Chairman's comments**

- *To include review of Remembrance Sunday arrangements and points to consider for future events.*

## 11. Planning applications received since 1<sup>st</sup> November 2021:

### To consider:

- 21/03353/HSE Ladle Hill Cottage Sydmonton Road Old RG20 9NR  
Installation of domestic swimming pool with paving surround and erection of changing hut.

**Response due by:** 14<sup>th</sup> December 2021

- 21/03406/FUL St Michaels School Harts Lane Burghclere RG20 9JW  
Erection of church with associated access, parking and landscaping

**Response due by:** 16<sup>th</sup> December 2021

**NB:** Planning Applications received for consultation after the meeting agenda has been published may also be considered.

### Decisions reached by B&DBC since previous meeting:

- T/00317/21/TPO 3 Sandham Gardens Burghclere RG20 9AW  
T6 Oak: prune. T7 Oak: prune. T8 Oak: fell.

**Decision:** Granted

- 21/01774/ROC Ridgeway West Street Burghclere RG20 9LB  
Certificate of lawfulness for the continued occupation of dwelling by non agricultural worker (in excess of 10 years) in breach of condition 4 of KWR/8546

**Decision:** Granted

- 21/00561/HSE Ivydene Heatherwold Newtown RG20 9BG  
Erection of two storey rear extension with lean-to single storey extension following demolition of existing rear single storey kitchen with associated internal alterations and external paving.

**Decision:** Granted

- 21/03122/RET Griord House Broken Way Adbury Holt RG20 9BN  
Retrospective application for the erection of a garden outbuilding, shed, oil tank and enclosure.

**Decision:** Granted

- 18/02843/LBC Barns At Norman Farm Well Street  
Variation of condition 1 of 18/02842/FUL to amend the approved plans

**Decision:** Application withdrawn

## **12. Planning update**

- *Meetings with Orchard Homes representatives*
- *Local Plan Update*
- *Neighbourhood Plan review*

## **13. Road matters**

- *Road Conditions*
- *Tothill Services – Bridge Parking*

## **14. Thames Water**

*Harts Hollow Update*

## **15. Footpaths report**

*Update*

## **16. Burghclere Common management**

*Update*

## **17. Playground Project/S106 funding**

*Update*

## **18. Hampshire 2050 Climate Change**

## **19. Wellbeing, training and development**

- *To review and agree steps that could be taken to protect and enhance the wellbeing of councillors and staff, to include consideration of how this could be incorporated in to the Staffing Committee's Terms of Reference and the possible development of a wellbeing policy.*
- *To receive Cllr Wason's summary of new councillor training.*

## **20. Website/IT update – to include fibre network scheme**

- *Parish*
- *Pinder*

## **21. Queen's Platinum Jubilee**

*To note and open discussion.*

## **22. Lengthsman Visit**

*To consider tasks for next planned visit – January 2022 (date tbc)*

## **23. Documents for review and agreement**

## **24. Receive and consider Grant Applications**

## **25. Accounts**

- *To review and approve monthly payments and bank reconciliation*
- *To review budget/actual to date.*
- *To consider draft 2022/23 budget with a view to agreeing Precept request for 2022/23 (subject to any required changes)*

## **26. Clerk's report**

*To agree Annual Parish Assembly date – 17<sup>th</sup> May 2022*

## **27. Future meetings**

*Monday 10th January 2022– 7pm.*

*\*Public or Press are welcome to attend, however it may be necessary to limit numbers and encourage mask wearing in order to comply with Covid-19 requirements.*

*Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – [clerk@burghclerepc.com](mailto:clerk@burghclerepc.com).*

*The meeting minutes will be published on the parish website – [www.burghclerepc.co.uk](http://www.burghclerepc.co.uk).*

**Jacqui Letsome, Clerk – 1<sup>st</sup> December 2021**

## Actions from November meeting

Item No:	Action	Due by	Progress	Owner
127	Upload approved October minutes to website		Actioned	Clerk
128	Measure and order new flag.		Actioned	Cllr Carrow/ Clerk
128	Provide information on location of assets and subscribe to Parish Online Training.			Clerk/Cllr Wason
128	Provide information for website links on commons.		Actioned	Cllr Carrow
128	Draft policy re Parish Freeman scheme for consideration.			Clerk
128	Contact B&DBC re progress on bin removal		Actioned	Clerk
128	Draft & send letter to resident re van		Actioned	Cllr Carrow/ Clerk
134	Submit responses to planning consultations.	As given on docs.	Actioned	Clerk
139	Progress Playground & Fencing project		Ongoing	Cllr Carrow
142	Progress plaque.		Actioned	Cllr Carrow
145	Advise Church of grant approval		Actioned	Clerk
147	Process BACS payments		Actioned	Cllr Carrow
147	Complete budget draft in conjunction with Finance Working Group		Actioned	Clerk

148	Establish suggested date/s for Parish Assembly		Actioned	Clerk
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